

24 October 2020

Dear Parents/Carers

We have just been notified that Medway Citizen's Advice Bureau (CAB) is working with Medway Council to provide food during the October Break for the parents/carers of children entitled to benefit related free school meals.

The scheme will comprise food or vouchers. CAB staff and volunteers will check for allergies and will try to have a healthy balance within the budget for each child. The scheme will be from Monday to Friday (26 October to 30 October) and will consist of a lunch or vouchers. The lunch packages might contain cereal too, if possible.

Eligible parents/carers should contact Medway CAB **by email** - [schoolmeals@medwayadvice.org.uk](mailto:schoolmeals@medwayadvice.org.uk) or **phone - 01634 383760**. Parents/carers should have available a certificate of eligibility, which they should provide to the CAB staff member or volunteer at the food / voucher collection centre or at their door if the food or vouchers are delivered to them. However, we are aware that some parents/carers won't have this to hand, so CAB will accept evidence of:

- Income Support
- income-based Jobseeker's Allowance
- income-related Employment and Support Allowance
- support under Part VI of the Immigration and Asylum Act 1999
- the guaranteed element of Pension Credit
- Child Tax Credit
- Working Tax Credit run-on
- Universal Credit

Yours sincerely

Mrs M Browning  
*Head of School*